

Vermont Developmental Disabilities Council
Executive Committee Meeting Minutes March 6, 2023
On-line meeting with Zoom / approved June 6, 2023

Present:	Anastasia Douglas, Mike Gruteke, Steve Kieselstein, Candice Price, Jesse Suter, Crista Yagjian
Absent:	Courtney Quinlan
VTDDC Staff:	Kirsten Murphy, Chelsea Hayward

1. Welcome and Adopt Minutes:

The meeting began at 10:00 am. There was a quorum. The Executive Committee looked at the minutes from their previous meeting.

Motion: Anastasia made the motion to adopt the minutes from January 9, 2023 and February 6, 2023. Candice seconded. **Motion passed: 6-0-0.**

2. Chair’s Report – Mike Gruteke:

- **Chair/Vice Chair Election**

Mike announced that Anastasia is interested in serving as Chair. The Council is still seeking interested members to serve as Vice-Chair or Co-Vice Chairs.

- **Executive Director’s Evaluation Timeline**

Kirsten reviewed the attached timeline for her review. The Committee agreed to use this schedule for the evaluation process.

3. Plan agenda for March Quarterly meeting:

The Committee discussed including the following on the agenda for the March 30, 2023 meeting.

- Election of Chair and Vice-Chair
- Appointment of new members
- Report from the policy committee, including visits with Congressional offices

4. Executive Director’s Report:

- **Housing Report.** VTDDC will release its report on housing options for people with I/DD at a press conference on March 15, 2023. Parent advocates are also planning to use this time to speak directly with legislators about the housing needs of their sons and daughters.

- **Annual NACDD request for Congressional appropriation.** Council members and staff will meet during Developmental Disabilities Awareness Month (March) with staff from each of Vermont’s congressional offices. NACDD has asked that members advocate that Senators and Representatives sign a “Dear Colleague” letter supporting the annual appropriation to the DD Network programs. Vermont congresspeople have not signed these letters in the past but Council members will include this “ask” when they visit each office.

The Committee discussed the fact this will be a challenging year to secure our appropriation. Kirsten shared that she is participating in a national committee that is looking at how the formula used to divide funding among DD Council’s has resulted in most councils remaining flat funded for the past 5+ years.

5. Adjourn

The meeting adjourned at 11 am.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kirsten Murphy". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kirsten Murphy
Executive Director